

WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING
6:30 p.m., Thursday, February 18, 2021, Regular Meeting
College & Career Center
260 Eleventh Street, Williams, CA

NOTE: Williams Unified School District is offering online Board meeting participation in order to promote the safety and health of our community.

You can listen to the meeting by dialing the teleconference number below:

Phone: +1.669.900.6833 Meeting ID: 824 6494 2723 Password: 341161

Or you can join from a PC, Mac, iPad, iPhone, or Android device at <https://zoom.us>

Join Zoom Meeting

<https://williams-k12-ca.zoom.us/j/82464942723?pwd=QU1uRDIFcHZzcnQrR3dxSWFQL2dmUT09>

Meeting ID: 824 6494 2723 Passcode: 341161

**Para servicios de traducción al español, comuníquese con Monica Vega-Mendoza al 530-774-0003 para reservar un espacio.

If you would like to participate in the Public Input portions of the meeting, or comment on a specific agenda item, you can do so by texting your **NAME** to **530.681.7847** and the Clerk will notify the Chair that you would like to comment. Please wait for the Chair to recognize you before speaking. Remember to unmute your phone to speak.

Please mute your phone or microphone when you are not speaking.

A G E N D A

1.0 CALL TO ORDER TIME: _____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

5.0 AUDIENCE/VISITORS PUBLIC DISCUSSION – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 PUBLIC HEARING TIME: _____ PM

6.1 (p. 11) Adoption of Benchmark Advance California Deluxe Package English Language Arts Curriculum for Williams Upper Elementary School Grades 4, 5, 6.

7.0 CLOSE PUBLIC HEARING TIME: _____ PM

8.0 BOARD REPORTS

8.1 (p. 15) Elementary School Principal, Hector Gonzalez

- 8.2 (p. 18) Secondary School Principal, Dr. Mary Ponce
- 8.3 (p. 24) SIG Coordinator/ELL Administrator, Rosa Villaseñor
- 8.4 (p. 26) Maintenance, Operations & Transportation Director, Tim Wright
- 8.5 (p. 27) Technology Director, Vangelis Bolias
- 8.6 (p. 29) Food and Nutrition Director, Kristi Ward
- 8.7 (p. 36) Director of Fiscal Services and Accountability, Mechele Coombs
- 8.8 District Superintendent and Secretary to the Board, Bill Cornelius

9.0 EMPLOYEE GROUPS BOARD REPORTS

- 9.1 Certificated Employees – Williams Teachers Association
- 9.2 Classified Employees – California School Employees Association Chapter #556

10.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 10.1 **BOARD MINUTES** – Request to approve Board minutes
 - 10.1.1 (p. 37) January 21, 2021 (Regular)
- 10.2 (p. 43) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (V. Wright)
- 10.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
 - 10.3.1 (p. 47) Prepared by Toni Hilger, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, December 2020 and January 2021.
 - 10.3.2 (p. 51) Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, December 2020 and January 2021.
- 10.4 **SERVICE AGREEMENTS/CONTRACTS**
 - 10.4.1 (p. 57) Licensing Agreement for Document Tracking Services through March 15, 2022.
 - 10.4.2 (p. 62) Certificate of Participation (2019 Capital Improvements Project) Incumbency and Signature Certificate.
 - 10.4.3 (p. 64) James Marta & Company LLP Engagement Letter to ensure electronic attendance system compliance.
- 10.5 (p. 67) **ROUTINE PURCHASE ORDERS**

Purchase Order #	Vendor	Amount
PO21-00500	George Roofing	\$39,646.00

- 10.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

Classification	Position	Status	Name
Substitute Pool	Custodian/Student Supervisor	Open	

- 10.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford)

Classification	Position	Status	Name
Certificated	Health Specialist	Open	
Certificated	Secondary Math Teacher Pool SY 21-22	Open	
Certificated	Secondary Math Teacher	Resignation	Gary Irwin
Classified	Student Supervisor	Open	
Classified	Library Coordinator	Open	

- 10.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**
 - 10.8.1 None
- 10.9 **APPROVE STUDENT HANDBOOKS**
 - 10.9.1 None
- 10.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**
 - 10.10.1 (p. 68) Updated 2020-21 Inter-District Transfer List
- 10.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**
 - 10.11.1 None

- 10.12 **APPROVE FIELD TRIP REQUESTS**
10.12.1 None
- 10.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**
10.13.1 (p. 72) Surplus of Relocatable Classroom
10.13.2 (p. 73) Disposal of Obsolete televisions and VCRs.
- 10.14 **APPROVE DONATIONS**
10.14.1 (p. 83) Donation of Gift Cards to Williams Jr/Sr High School
- 10.15 **APPROVE REPRESENTATIVE TO THE CSBA DELEGATE ASSEMBLY**
10.15.1 (p. 84) No nominations were received; the Board may choose to write in a name.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

11.0 **ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

11.1 (p. 87) Consideration and possible action concerning the approval of the Employer COVID-19 Testing Services Agreement and HIPAA Business Associate Agreement between Curative Labs, Inc. and Williams Unified School District.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

11.2 (p. 106) Consideration and possible action concerning the approval of the adoption of Benchmark Advance California Deluxe Package English Language Arts Curriculum for Williams Upper Elementary School Grades 4, 5, 6.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

11.3 (p. 112) Consideration and possible action concerning the approval of the Memorandum of Understanding between Williams Unified School District and Williams Teachers’ Association Phased in Reopening of Grades 7-12 for Hybrid Instruction during 2020-2021 school year.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

11.4 (p. 120) Consideration and possible action concerning the approval of the Board Meeting Calendar for 2021-2022.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

11.5 (p. 121) Consideration and possible action concerning the approval of the Written Requisition #11 for Disbursements from the Project Fund.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

11.6 (p. 124) Consideration and possible action concerning the approval of the Initial Proposal from the California School Employees Association and its Williams Chapter No. 556 to the Williams Unified School District Regarding 2020-2021 Reopeners.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

11.7 (p. 125) Consideration and possible action concerning the approval of the Williams Unified School District Initial Proposal Pursuant to Government Code Section 3547 from the California School Employees Association Chapter #556 School Year 2020-2021.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

12.0 **BOARD MEMBER COMMENTS**

13.0 **CORRESPONDENCE**

13.1 (p. 126) Certification of Compliance from the Division of the State Architect (DSA) for alterations to the Williams High School Multi-Use Building.

14.0 **INFORMATIONAL ITEMS AND REPORTS**

14.1 (p. 127) District Enrollment Report

15.0 **FUTURE MEETING DATES**

- 15.1 February 23, 2021 (Special – Board Self Evaluation)
- 15.2 March 11, 2021 (Regular)
- 15.3 March 31, 2021 (Special – Closed Session only, Superintendent Applications Review)
- 15.4 April 7-8, 2021 (Special – Closes Session only, Superintendent Interviews)
- 15.5 April 15, 2021 (Regular)
- 15.6 May 20, 2021 (Regular)
- 15.7 June 8, 2021 (Special - LCAP)

16.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

16.1 2020-2021 Second Interim Report

17.0 **CONVENE TO CLOSED SESSION** **TIME: ____ PM**

Closed Session will be held regarding the following matters:

- 17.1 Public Employee Performance Evaluation (Gov. Code 54957)
Titles: Elementary Teachers (9 positions); Secondary Teachers (12 positions)
- 17.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
- 17.3 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Bill Cornelius, Director of Fiscal Services Mechele Coombs and Legal Representation
 - 17.3.1 Certificated Employees – WTA
 - 17.3.2 Classified Employees – CSEA Chapter #556

18.0 **RECONVENE TO OPEN SESSION** **TIME: ____ PM**

Action Taken During Closed Session:

18.1 Public Employee Performance Evaluation (Gov. Code 54957)
Titles: Elementary Teachers (9 positions); Secondary Teachers (12 positions)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

18.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

18.3 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Bill Cornelius, Director of Fiscal Services Mechele Coombs and
Legal Representation
18.3.1 Certificated Employees – WTA
18.3.2 Classified Employees – CSEA Chapter #556

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

19.0 **ADJOURNMENT** TIME: ____ PM

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / EB Davis aye no / Perez aye no / Vaca aye no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, March 11, 2021 AT 6:30 PM.**

Posted: February 11, 2021