

# WILLIAMS UNIFIED SCHOOL DISTRICT

**BOARD OF TRUSTEES REGULAR MEETING**  
6:30 p.m., Thursday, November 19, 2020, Regular Meeting  
**College & Career Center**  
260 Eleventh Street, Williams, CA

**NOTE:** We are offering remote, online participation in order to promote the safety and health of our community. You can call into the meeting to provide public comment via Zoom.

Members of the public are encouraged to participate in the teleconference.

You can listen to the meeting by dialing the teleconference number below:

**Phone: +1.669.900.6833      Meeting ID: 868 0424 5047      Password: 550498**

Or you can join from a PC, Mac, iPad, iPhone, or Android device at <https://zoom.us>

**Join Zoom Meeting**

<https://williams-k12-ca.zoom.us/j/86804245047?pwd=Vlx3dTdJQk91bnhhOTN1ZzlpMFhoQT09>

**Meeting ID: 868 0424 5047      Passcode: 550498**

**Please mute your phone or microphone when you are not speaking.**

If you would like to participate in the Public Input portions of the meeting, or comment on a specific agenda item, you can do so by texting your NAME to 530.681.7847 and the Clerk will notify the Chair that you would like to comment. Please wait for the Chair to recognize you before speaking. Remember to unmute your phone to speak.

**The College & Career Center will be open to the public but seating will be limited and 6 feet separation will be required.**

## AGENDA

1.0      CALL TO ORDER      TIME: \_\_\_\_\_ PM

2.0      ROLL CALL

3.0      PLEDGE OF ALLEGIANCE

4.0      APPROVAL OF THE AGENDA

Action \_\_\_\_\_      Motion \_\_\_\_\_      Second \_\_\_\_\_      Ayes \_\_\_\_\_      Noes \_\_\_\_\_  
Roll Call:      Abstain \_\_\_\_\_      Absent \_\_\_\_\_  
Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

5.0      AUDIENCE/VISITORS PUBLIC DISCUSSION I – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0      PRESENTATIONS

- 6.1 (p. 15) Colusa County Superintendent of Schools, Michael West – Williams Settlement Visit and CCOE Update
- 6.2      Construction Update – Jeff Threet, Stone Creek Engineering, Inc.
- 6.3      Multi-Tiered System of Support and Socioemotional Learning Presentation

7.0      BOARD REPORTS

- 7.1 (p. 27) Elementary School Principal, Hector Gonzalez

- 7.2 (p. 30) Secondary School Principal, Dr. Mary Ponce
- 7.3 (p. 34) SIG Coordinator/ELL Administrator, Rosa Villaseñor
- 7.4 (p. 35) District Liaison, Monica Vega-Mendoza
- 7.5 (p. 40) Internship Coordinator, Estefania Guillen Aceves
- 7.6 (p. 53) Maintenance, Operations & Transportation Director, Javier Caballero
- 7.7 (p. 54) Technology Director, Vangelis Bolas
- 7.8 (p. 56) Food and Nutrition Director, Kristi Ward
- 7.9 (p. 57) Director of Fiscal Services and Accountability, Mechele Coombs
- 7.10 District Superintendent and Secretary to the Board, Dr. Edgar Lampkin

## 8.0 **EMPLOYEE GROUPS BOARD REPORTS**

- 8.1 Certificated Employees – Williams Teachers Association
- 8.2 Classified Employees – California School Employees Association Chapter #556

## 9.0 **ACTION ITEMS – CONSENT CALENDAR** – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 9.1 **BOARD MINUTES** – Request to approve Board minutes
  - 9.1.1 (p. 75) October 15, 2020 (Regular)
  - 9.1.2 (p. 82) October 28, 2020 (Special)
- 9.2 (p. 87) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (V. Wright)
- 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
  - 9.3.1 (p. 92) Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, September 2020.
  - 9.3.2 (p. 94) Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, September 2020.
- 9.4 **SERVICE AGREEMENTS/CONTRACTS**
  - 9.4.1 (p. 98) Revised Price Quote for Services for Edgenuity online curriculum for Williams Jr/Sr High School and Mid Valley Continuation.
  - 9.4.2 (p. 99) Memorandum of Understanding between Sutter County Superintendent of Schools and Williams Unified School District for the Tri-County ROP K12 Strong Workforce Grant partnership, July 1, 2020 through December 31, 2022.
  - 9.4.3 (p. 103) Memorandum of Understanding between California Partnership for Achieving Student Success (Cal-PASS) and Williams Unified School District for sharing student data with educational institutions within Cal-PASS.
  - 9.4.4 (p. 112) EMCOR Services Mesa Energy Systems, Inc. Preventative Maintenance Agreement with Williams Unified School District for HVAC equipment.
  - 9.4.5 (p. 119) Memorandum of Understanding between Williams Unified School District and California Association for Bilingual Education (CABE) for Project 2INSPIRE for 2020-2021.
  - 9.4.6 (p. 124) Transfinder Contract, Software License & Hosting Agreement to provide a Pupil Transportation Routing and Scheduling System.
  - 9.4.7 (p. 132) Memorandum of Understanding between the County of Colusa specifically Colusa County Behavior Health and Williams Unified School District for Friday Night Live or Club Live through June 30, 2021.
  - 9.4.8 (p. 136) Agreement with Verizon Wireless and the California Department of Technology and California Network and Telecommunications Program (CALNET) to update existing plans for cellphones and hotspots through May 22, 2023.
  - 9.4.9 (p. 159) Service Agreement with Stevenson Pest Control for monthly pest control service.

### 9.5 (p. 160) **ROUTINE PURCHASE ORDERS**

Purchase Order #	Vendor	Amount
PO21-00344	CDW Government Inc.	\$102,728.85
PO21-00204	McGraw-Hill Education	\$ 28,709.50
PO21-00308	Benchmark Education Company	\$ 54,737.00
PO21-00359	SHI International Corp	\$ 72,445.60
PO21-00361	ELB US Inc.	\$ 61,798.24

- 9.6 (p. 173) **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** – Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

(R. Cranford)

Classification	Position	Status	Name
Substitute	Updated 20-21 Classified Substitute Employee List	Substitute	
Substitute Pool	Custodian/Student Supervisor	Open	

9.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford)

Classification	Position	Status	Name
Certificated	Health Specialist	Open	
Certificated	Secondary Teacher	Leave of Absence 11/12/2020 – 2/1/2021	Patricia Sims
Classified	Student Supervisor	Open	
Classified	Custodian/Groundskeeper	Open	
Confidential/ Management	District Liaison Migrant Focused (Grant Funded, .75 FTE)	Open	

9.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**

9.8.1 (p. 174) Revised 2020-21 Williams Elementary School Master Schedule

9.9 **APPROVE STUDENT HANDBOOKS**

9.9.1 None

9.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**

9.10.1 (p. 175) Updated 2020-21 Inter-District Transfer List

9.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

9.11.1 (p. 179) CSBA Policy Update October 2020

9.12 **APPROVE FIELD TRIP REQUESTS**

9.12.1 None

9.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

9.13.1 (p. 184) Disposal of Obsolete ASES and Maintenance Equipment

9.13.2 (p. 185) Disposal of Williams Elementary Obsolete Textbooks

9.14 **APPROVE DONATIONS**

9.14.1 None

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_

Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

**10.0 ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 186) Consideration and possible action concerning the approval of the Initial Sunshine proposal from the Williams Teacher’s Association to Williams Unified School District for 2021-2022.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_

Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.2 (p. 187) Consideration and possible action concerning the approval of the Initial Proposal to Government Code Section 3547 for 2021-2022 Successor Agreement from Williams Unified School District to the Williams Teacher’s Association.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_

Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.3 (p. 188) Consideration and possible action concerning the approval of the Side Letter Between Williams Unified School District and Williams Teachers’ Association, Phase Two Distance Learning Training.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.4 (p. 189) Consideration and possible action concerning the approval of the Williams Unified School District Integrated Pest Management Plan.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.5 (p. 192) Consideration and possible action concerning the approval of the Williams Unified School District Custodial Handbook.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.6 (p. 244) Consideration and possible action concerning the approval of the Tentative Agreement between Williams Unified School District and Confidential/Management Employees.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.7 (p. 246) Consideration and possible action concerning the approval of the Public Disclosure of Collective Bargaining Agreement 2020-2021 between Williams Unified School District and Confidential/Management Employees.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.8 (p. 255) Consideration and possible action concerning the approval of an amendment to Athletic Academic Eligibility Requirements for 2020-2021.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.9 (p. 258) Consideration and possible action concerning the approval of the Notice of Completion for the Gymnasium Upgrades Project at Williams Jr/Sr High School.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.10 (p. 261) Consideration and possible action concerning the approval of the Memorandum of Understanding Between the Williams Teachers Association and the Williams Unified School District on Health and Safety Impacts and Effects of School Reopening Plan in 2020-2021.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.11 (p. 266) Consideration and possible action concerning the approval of the Memorandum of Understanding between Williams Unified School District and California School Employees Association and its Chapter #556 Regarding Return Impacts and Effects.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_

Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.12 (p. 275) Consideration and possible action concerning the approval of **Resolution #10-111920: Authorizing Participation in the Rural School Bus Pilot Project.**

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.13 (p. 276) Consideration and possible action concerning the approval of **Resolution #11-111920: Intent to Withdraw from Schools Excess Liability Fund JPA.**

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.14 (p. 278) Consideration and possible action concerning the approval of the Single Plan for Student Achievement for Williams Elementary School.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.15 (p. 339) Consideration and possible action concerning the approval of the Single Plan for Student Achievement for Williams Upper Elementary School.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.16 (p. 413) Consideration and possible action concerning the approval of the Williams Unified School District School Reopening & Safety Plan for In-Person Instruction.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.17 (p. 493) Consideration and possible action concerning the approval of the contract for services and purchase order for Educational Achievement Services, Inc. for comprehensive parent leadership workshops (4 – 90 minute webinar sessions and 1 – 6 hour webinar session).

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

**11.0** **BOARD MEMBER COMMENTS**

**12.0** **CORRESPONDENCE**

12.1 (p. 503) Letter from the Colusa County Office of Education regarding the acceptance of the Williams Unified School District's 2020-21 Learning Continuity and Attendance Plan.

12.2 (p. 504) Certificate of Compliance from the Division of the State Architect for Williams Elementary School Multi-purpose Building.

**13.0** **INFORMATIONAL ITEMS AND REPORTS**

13.1 (p. 505) District Enrollment Report

13.2 (p. 506) Williams Uniform Complaint Quarterly Report from July - September, 2020

**14.0 FUTURE MEETING DATES**

- 14.1 December 14, 2020 (Regular – Board Reorganization Meeting)
- 14.2 January 21, 2021 (Regular)
- 14.3 February 18, 2021 (Regular)
- 14.4 February 23, 2021 (Special – Board Self-Evaluation)

**15.0 PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

- 15.1 Board Reorganization
- 15.2 First Interim Certification

**16.0 AUDIENCE/VISITORS PUBLIC DISCUSSION II** – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

**17.0 CONVENE TO CLOSED SESSION TIME: \_\_\_\_ PM**

**Closed Session will be held regarding the following matters:**

- 17.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
- 17.2 Conference with Labor Negotiators (Gov. Code 54957.6)  
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation
  - 17.2.1 Certificated Employees – WTA
  - 17.2.2 Classified Employees – CSEA Chapter #556
- 17.3 Conference with Legal Counsel – Existing Litigation (Gov. Code 54956.9 (a))  
Colusa County Superior Court No. CV24334 and No. CV24294
- 17.4 Public Employee Performance Evaluation (Verbal)  
Title: Superintendent

**18.0 RECONVENE TO OPEN SESSION TIME: \_\_\_\_ PM**

**Action Taken During Closed Session:**

- 18.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

- 18.2 Conference with Labor Negotiators (Gov. Code 54957.6)  
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation
  - 18.2.1 Certificated Employees – WTA
  - 18.2.2 Classified Employees – CSEA Chapter #556

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

- 18.3 Conference with Legal Counsel – Existing Litigation (Gov. Code 54956.9 (a))  
Colusa County Superior Court No. CV24334 and No. CV24294

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

18.4 Public Employee Performance Evaluation (Verbal)  
Title: Superintendent

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

19.0 **ADJOURNMENT** TIME: \_\_\_\_ PM

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

*Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.*

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11<sup>th</sup> Street, Williams, California.  
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Monday, December 14, 2020 AT 6:30 PM.**

Posted: November 13, 2020