

# WILLIAMS UNIFIED SCHOOL DISTRICT

**BOARD OF TRUSTEES REGULAR MEETING**  
6:30 p.m., Thursday, October 15, 2020, Regular Meeting  
**College & Career Center**  
260 Eleventh Street, Williams, CA

**NOTE:** We are offering remote, online participation in order to promote the safety and health of our community. You can call into the meeting to provide public comment via Zoom.

Members of the public are encouraged to participate in the teleconference.

You can listen to the meeting by dialing the teleconference number below:

**Phone: +1.669.900.6833      Meeting ID: 810 1983 2915      Password: 450520**

Or you can join from a PC, Mac, iPad, iPhone, or Android device at <https://zoom.us>

**Join Zoom Meeting**

<https://williams-k12-ca.zoom.us/j/81019832915?pwd=MWlnbzRFUFRJam5LNWxWd0pRZEHYZz09>

**Meeting ID: 810 1983 2915      Password: 450520**

**Please mute your phone or microphone when you are not speaking.**

If you would like to participate in the Public Input portions of the meeting, or comment on a specific agenda item, you can do so by texting your NAME to 530.681.7847 and the Clerk will notify the Chair that you would like to comment. Please wait for the Chair to recognize you before speaking. Remember to unmute your phone to speak.

**The College & Career Center will be open to the public but seating will be limited and 6 feet separation will be required.**

## AMENDED AGENDA

**1.0      CALL TO ORDER      TIME: \_\_\_\_\_ PM**

**2.0      ROLL CALL**

**3.0      PLEDGE OF ALLEGIANCE**

**4.0      APPROVAL OF THE AGENDA**

**Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_**  
**Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_**  
Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

**5.0      AUDIENCE/VISITORS PUBLIC DISCUSSION I – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.**

**6.0      PRESENTATIONS**

- 6.1 James Marta & Co. CPA Partner, Jesse Deol – Annual Audit Reports for the year ending 2019-2020
- 6.2 Construction Update – Jeff Threet, Stone Creek Engineering, Inc.
- 6.3 Summer Academy Update – Veronica Solis, Summer Academy Administrator

**7.0      BOARD REPORTS**

- 7.1 (p. 12) Elementary School Principal, Hector Gonzalez
- 7.2 (p. 15) Secondary School Principal, Dr. Mary Ponce
- 7.3 (p. 18) SIG Coordinator/ELL Administrator, Rosa Villaseñor
- 7.4 (p. 19) District Liaison, Monica Vega-Mendoza
- 7.5 (p. 22) Internship Coordinator, Estefania Guillen Aceves
- 7.6 (p. 33) Maintenance, Operations & Transportation Director, Javier Caballero
- 7.7 (p. 34) Technology Director, Vangelis Bolias
- 7.8 (p. 52) Food and Nutrition Director, Kristi Ward
- 7.9 (p. 53) Director of Fiscal Services and Accountability, Mechele Coombs
- 7.10 District Superintendent and Secretary to the Board, Dr. Edgar Lampkin

**8.0 EMPLOYEE GROUPS BOARD REPORTS**

- 8.1 Certificated Employees – Williams Teachers Association
- 8.2 Classified Employees – California School Employees Association Chapter #556

**9.0 ACTION ITEMS – CONSENT CALENDAR** – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 9.1 **BOARD MINUTES** – Request to approve Board minutes
  - 9.1.1 (p. 54) September 2, 2020 (Special)
  - 9.1.2 (p. 56) September 10, 2020 (Regular)
- 9.2 (p. 64) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (V. Wright)
- 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
  - 9.3.1 (p. 67) Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, August 2020.
  - 9.3.2 (p. 69) Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, August 2020.
- 9.4 **SERVICE AGREEMENTS/CONTRACTS**
  - 9.4.1 (p. 73) ClassLink Service Agreement: Roster Server Lite through June 30, 2022.
  - 9.4.2 (p. 88) Fuel Education LLC Agreement for one synchronous professional development webinar.
  - 9.4.3 (p. 90) Services Agreement with the International Center for Leadership in Education for 5 days of Professional Learning and Coaching for Williams Elementary (2 days) and Williams Upper Elementary Schools (3 days).
  - 9.4.4 (p. 91) Zoom Amendment Form to update the rate plan to “1000 Participants meeting”
  - 9.4.5 (p. 93) Chatfield and Associates Scope of Work 2020-21 to provide technical assistance and support related to the Williams Elementary School program.
  - 9.4.6 (p. 95) **Memorandum of Understanding between Kern Community College District & Williams Unified School District Early College Consultation Services, September 1, 2020-2023.**

9.5 (p. 97) **ROUTINE PURCHASE ORDERS**

Purchase Order #	Vendor	Amount
PO21-00133	SHI International Corp	\$154,603.13
PO21-00227	Teacher Created Materials	\$ 51,380.07
PO21-00253	The Sobrato Family Foundation	\$ 35,000.00
PO21-00263	Chatfield and Associates	\$ 25,200.00
PO21-00268	SHI International Corp	\$308,124.64

- 9.6 (p. 104) **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Substitute List	2020-2021 Classified Substitute List	Filled	
Substitute Pool	Assistant Cook/Custodian/Student Supervisor	Open	
Extra Duty	JV Girls Basketball Coach	Resignation	Darren Robinson
Extra Duty	JV Girls Basketball Coach (In-House)	Filled	Mingy Altamirano
Extra Duty	Varsity Girls Soccer Coach (In-House)	Filled	Leonel Mendoza

Extra Duty	Varsity Girls Softball Coach (In-House)	Filled	Mingy Altamirano
9.7	<b>APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-</b> Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports		

Classification	Position	Status	Name
Certificated	Health Specialist	Open	
Certificated	TK-6 Multiple Subject Teacher	Filled	Esmeralda Mejia Paniagua
Classified	Student Supervisor	Open	

9.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**

9.8.1 None

9.9 **APPROVE STUDENT HANDBOOKS**

9.9.1 None

9.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**

9.10.1 (p. 105) Updated 2020-21 Inter-District Transfer List

9.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

9.11.1 None

9.12 **APPROVE FIELD TRIP REQUESTS**

9.12.1 None

9.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

9.13.1 (p. 109) Disposal of Williams Jr/Sr High School Obsolete Textbooks

9.13.2 (p. 110) Destruction of Class 3 District Office Records

9.14 **APPROVE DONATIONS**

9.14.1 (p. 112) Donation of school supplies from Yuba Sutter Veterans STAND DOWN

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_

Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

**10.0 ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 117) Consideration and possible action concerning the approval of **Resolution #08-101520: Resolution to Teach, Title 5 80005 and Education Code 44263 Assignments Outside Credential Authorization 2020-2021 School Year.**

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_

Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.2 (p. 118) Consideration and possible action concerning the approval of **Resolution #09-101520: Correction of Deed for Mistake by Title Company in Filing of Deed for 1500 E Street, Williams, California.**

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_

Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.3 (p. 123) Consideration and possible action concerning the discussion and Board direction on site concept design and seeking final site approval from the California Department of Education for 1500 E Street.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_

Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.4 (p. 132) Consideration and possible action concerning the approval of the Proposal for Preliminary Design Services with Derivi Castellanos Architects (DCA) for a potential New Elementary School at 1500 E Street, Williams, CA.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.5 (p. 135) Consideration and possible action concerning the approval of the notice of completion for the Williams Elementary School Multipurpose Building project.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.6 (p. 137) Consideration and possible action concerning the approval of the Side Letter between Williams Unified School District and Williams Teachers' Association for Mentor Stipends.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.7 (p. 138) Consideration and possible action concerning the approval of the Written Requisition #8 for Disbursements from the Project Fund.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.8 (p. 141) Consideration and possible action concerning the acceptance of the Annual Audit Report for the year ending June 30, 2020, as prepared by James Marta and Company, LLP.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.9 (p. 243) Consideration and possible action concerning the acceptance of the Bond Measure C Audit Report for the year ending June 30, 2020, as prepared by James Marta and Company, LLP.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

10.10 (p. 277) Consideration and possible action concerning the approval of the contract for Edgenuity online curriculum for Williams Jr/Sr High School and Mid Valley Continuation.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

**11.0 BOARD MEMBER COMMENTS**

**12.0 CORRESPONDENCE**

12.1 (p. 289) Certificate of Facts Notice regarding School Board Candidates from the Colusa County Elections Department.

12.2 (p. 291) Letter from the Colusa County Office of Education regarding approval of the Williams Unified 20-21 Budget.

**13.0 INFORMATIONAL ITEMS AND REPORTS**

13.1 (p. 292) District Enrollment Report

**14.0 FUTURE MEETING DATES**

- 14.1 October 28, 2020 (Special – LCAP)
- 14.2 November 19, 2020 (Regular)
- 14.3 December 14, 2020 (Regular)
- 14.4 January 21, 2021 (Regular)

**15.0 PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

- 15.1 Initial Sunshine Proposal with the Williams Teachers Association

**16.0 AUDIENCE/VISITORS PUBLIC DISCUSSION II** – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

**17.0 CONVENE TO CLOSED SESSION TIME: \_\_\_\_ PM**  
**Closed Session will be held regarding the following matters:**

- 17.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
- 17.2 Conference with Labor Negotiators (Gov. Code 54957.6)  
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation
  - 17.2.1 Certificated Employees – WTA
  - 17.2.2 Classified Employees – CSEA Chapter #556

**18.0 RECONVENE TO OPEN SESSION TIME: \_\_\_\_ PM**  
**Action Taken During Closed Session:**

- 18.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_

Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

- 18.2 Conference with Labor Negotiators (Gov. Code 54957.6)  
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation
  - 18.2.1 Certificated Employees – WTA
  - 18.2.2 Classified Employees – CSEA Chapter #556

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_

Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

**19.0 ADJOURNMENT TIME: \_\_\_\_ PM**

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_

Lopez  aye  no / Mora  aye  no / GW Simmons  aye  no / Vaca  aye  no

*Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.*

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11<sup>th</sup> Street, Williams, California.  
 THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, November 19, 2020 AT 6:30 PM.**