

WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING
6:30 p.m., Thursday, March 12, 2020, Regular Meeting
College & Career Center
260 Eleventh Street, Williams, CA

AGENDA

1.0 **CALL TO ORDER** TIME: _____ PM

2.0 **ROLL CALL**

3.0 **PLEDGE OF ALLEGIANCE**

4.0 **APPROVAL OF THE AGENDA**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 **PRESENTATIONS**

- 6.1 Construction Update – Jeff Threet, Stone Creek Engineering, Inc.
- 6.2 Williams Secondary School ASB Representative
- 6.3 LCAP Update – Dr. Edgar Lampkin

7.0 **BOARD REPORTS**

- 7.1 (p. 11) Elementary School Principal, Amanda Zimmerman
- 7.2 SIG Coordinator/ELL Administrator, Rosa Villaseñor
- 7.3 (p. 13) District Liaison, Monica Vega-Mendoza
- 7.4 (p. 17) Upper Elementary Principal, Hector Gonzalez
- 7.5 (p. 21) Secondary School Principal, Dr. Mary Ponce
- 7.6 Internship Coordinator, Estefania Guillen Aceves
- 7.7 (p. 23) Maintenance, Operations and Transportation Director, Tim Wright
- 7.8 (p. 24) Technology Director, Vangelis Bolias
- 7.9 (p. 26) Food and Nutrition Director, Kristi Ward
- 7.10 (p. 27) Director of Fiscal Services and Accountability, Mechele Coombs
- 7.11 District Superintendent and Secretary to the Board, Dr. Edgar Lampkin

8.0 **EMPLOYEE GROUPS BOARD REPORTS**

- 8.1 Certificated Employees – Williams Teachers Association
- 8.2 Classified Employees – California School Employees Association Chapter #556

9.0 **ACTION ITEMS – CONSENT CALENDAR** – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 9.1 **BOARD MINUTES** – Request to approve Board minutes
 - 9.1.1 None
- 9.2 (p. 28) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (V. Wright)
- 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries

9.3.1 (p. 32) Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, January 2020.

9.4 **SERVICE AGREEMENTS/CONTRACTS**

9.4.1 (p. 34) Cooperative Organization for the Development of Employee Selection Procedures (CODESP) Member Service Agreement for online employment selection materials and training presentations.

9.4.2 (p. 38) Cooperative Organization for the Development of Employee Selection Procedures (CODESP) Agency Security Agreement.

9.4.3 (p. 41) Cooperative Organization for the Development of Employee Selection Procedures (CODESP) Joint Powers Agreement Less than Full-Year.

9.4.4 (p. 45) Clark/Sullivan Potential Change Order #140-99 for Williams MP Building.

9.4.5 (p. 47) Kajeet Services Agreement for Filtered Hotspots for Student Access Complete 500 Data Plan effective February 15, 2020 for a 24 month term.

9.4.6 (p. 48) Agreement for the Challenge Day Program for Williams Jr/Sr High School SY 2020-2021.

9.5 (p. 56) **ROUTINE PURCHASE ORDERS**

| Purchase Order # | Vendor | Amount |
|------------------|-----------------------------|--------------|
| PO20-00555 | Boberg Hardwood Floors Inc. | \$144,100.00 |

9.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

| Classification | Position | Status | Name |
|-----------------|---|-----------|----------------|
| Substitute Pool | Custodian/Assistant Cook/Student Supervisor | Open | |
| Extra Duty | Summer Academy Administrator | Filled | Veronica Solis |
| Volunteer | Assistant Softball Coach | Volunteer | Cheri Azevedo |

9.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford)

| Classification | Position | Status | Name |
|----------------|------------------------------------|--------------|---|
| Certificated | Secondary English Teacher SY 20-21 | Open | |
| Certificated | Multiple Subjects Teacher SY 20-21 | Open | |
| Certificated | Multiple Subjects Teacher | Resignations | Lindsey Hall Katherine Thompson Jennifer Wright |
| Certificated | Secondary English Teacher | Resignations | Amanda Brown Teri Sebree |
| Classified | Health Clerk Aide | Open | |
| Classified | Custodian/Groundskeeper | Open | |
| Classified | Student Supervisor | Filled | Alma Aguirre Leslie Velasquez |
| Classified | Library Coordinator | Retirement | Renate Simmons |

9.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**

9.8.1 None

9.9 **APPROVE STUDENT HANDBOOKS**

9.9.1 None

9.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**

9.10.1 (p. 62) Updated 2019-20 Inter-District Transfer List

9.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

9.11.1 None

9.12 **APPROVE FIELD TRIP REQUESTS**

9.12.1 None

9.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

9.13.1 None

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 66) Consideration and possible action concerning the approval of the 2019-2020 Second Interim Report.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.2 (p. 198) Consideration and possible action concerning the approval of **Resolution #18-031220: District Budget Reclassifications.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.3 (p. 210) Consideration and possible action concerning the approval of Written Requisition #3 for Disbursements from the Project Fund.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.4 (p. 213) Consideration and possible action concerning the approval of the Construction agreement for ABS Builders, Inc. to construction the improvements on the Williams Jr./Sr. High School – Gymnasium and North Wing Restrooms Upgrades project.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.5 (p. 405) Consideration and possible action concerning the approval of the Agreement of Collaboration between the California Department of Education, the Secretary of Public Education of Mexico and Williams Unified School District for the California/Mexico Visiting Teachers Program 2020-2021.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.6 (p. 411) Consideration and possible action concerning the approval of out of state travel for Rosa Villaseñor to Mexico City for Exchange Teacher Program Interviews.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.7 (p. 412) Consideration and possible action concerning the approval of the proposed changes to Graduation requirements for Driver’s Education.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

10.8 (p. 414) Consideration and possible action concerning the approval of **Resolution #19-031220: Base Program.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

11.0 **BOARD MEMBER COMMENTS**

12.0 **DISCUSSION ITEMS**

12.1 (p. 415) BP 5141.21 Administering Medication and Monitoring Health Conditions

13.0 **INFORMATIONAL ITEMS AND REPORTS**

13.1 (p. 421) District Enrollment Report
 13.2 (p. 422) District Discipline Distribution

14.0 **CORRESPONDENCE**

14.1 (p. 423) Notice from the Division of the State Architect regarding Certification of Compliance.

15.0 **FUTURE MEETING DATES**

15.1 April 23, 2020 (Regular)
 15.2 May 21, 2020 (Regular)
 15.3 June 9, 2020 (Special – LCAP)
 15.4 June 18, 2020 (Regular)

16.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

16.1 None

17.0 **CONVENE TO CLOSED SESSION** **TIME: ____ PM**

Closed Session will be held regarding the following matters:

17.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

17.2 Conference with Labor Negotiators (Gov. Code 54957.6)
 Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and
 Legal Representation
 17.2.1 Certificated Employees – WTA
 17.2.2 Classified Employees – CSEA Chapter #556

17.3 Public Employee Performance Evaluation
 Title: Superintendent

18.0 **RECONVENE TO OPEN SESSION** **TIME: ____ PM**

Action Taken During Closed Session:

18.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

18.2 Conference with Labor Negotiators (Gov. Code 54957.6)
 Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and
 Legal Representation
 18.2.1 Certificated Employees – WTA
 18.2.2 Classified Employees – CSEA Chapter #556

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call:

Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

Abstain _____

Absent _____

18.3 Public Employee Performance Evaluation

Title: Superintendent

Action _____

Motion _____

Second _____

Ayes _____

Noes _____

Roll Call:

Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

Abstain _____

Absent _____

19.0

ADJOURNMENT

TIME: ____ PM

Action _____

Motion _____

Second _____

Ayes _____

Noes _____

Roll Call:

Leos-Vera aye no / Lopez aye no / Mora aye no / GW Simmons aye no / Vaca aye no

Abstain _____

Absent _____

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 499 Marguerite Street, Suite C, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, April 23, 2020 AT 6:30 PM.**

Posted: March 6, 2020